

ASSOCIATED COLLEGES OF THE SOUTH

MELLON PILOT PROJECT IN CLASSICS

JUNE 23 - 28

INFORMATION

The Application Process

With this letter is a form from the ACS that you are to submit to your Dean for approval. Once you have her or his signature, return it to me by fax or mail.

Travel Arrangements

Included with this letter is a travel planning form. Please use this form to estimate the cost of your travel to and from Memphis. As noted on the form, the funding for the project includes money for transportation based on a rate of \$250.00 per participant. We are using the planning form to manage the travel account more effectively and prevent overspending. Once your travel plans are approved, you will receive a reimbursement up to the approved amount. You will be expected to keep receipts and submit an expense form at the conclusion of your travel. If actual expenses exceed the approved amount, participants will receive the additional amount only if the budget for travel permits.

We will make arrangements for transportation from and to the airport for those who come by air.

For those who are coming to Memphis by car and would like directions, please note that on your travel planning form, and we will send you a customized map depending upon the direction from which you will be traveling.

Stipends

You will receive your stipend from the University of Richmond, which is acting as the fiscal agent for the pilot projects. Each participant will received a stipend of \$1000.00.

Housing and Food

We have made arrangements for all participants to live on campus during the workshop. If you prefer to stay with friends or family, please let us know so we can make the rooms available to other programs.

Rooms

The rooms will be located in White Residence Hall. Please note that there is no elevator in this building. We have, however, reserved rooms on the ground floor to accommodate any participants who cannot use the stairs. The rooms feature a bed,

desk, dresser, closet, sink, and mirror. The hall bathrooms have both bathtubs and showers.

Coin-operated washers and dryers are located on the first floor of the residence hall. One load of wash costs \$0.50, and a forty-five minute cycle in the dryer is \$0.50. More than one drying cycle may be necessary. In the laundry room you will also find vending machines for beverages and snacks (Sodas from vending machines cost \$0.60 each, and most snacks are \$0.50.). White Hall also has a social room with T. V. and VCR.

Each of the rooms in the residence hall has an overhead light. In the past, some visitors to campus have requested additional lamps for reading. Because the College is not in the position to provide desk or floor lamps, you might consider bringing one from home. Also, the conference office does not offer a wake-up service, so you should bring your own alarm clock.

Telephones

The campus has no pay telephones, and the College does not provide rental phones. If you would like to bring a telephone, however, each room has a phone jack and assigned telephone number. Please be sure that your phone is a touch-tone phone so that it will work with our phone system. To make a call, select "9" and the phone number for a local call. Long distance calls are made by selecting "9" and then "0", then the area code and phone number; an operator will ask you for your credit card number. If you use an "800" number to access a long-distance carrier, you may dial "9" followed by "1" and the number. Participants are also welcome to use telephones in the Language Center to stay in touch with family.

Keys

The key to your room also opens the entrance to your specified residence hall. Try not to lose your key. The College will charge \$25.00 for a replacement.

Parking

Convenient parking is available on all lots indicated on the map you will receive when you arrive. If you are staying in the residence halls and have left your car directly outside any of these residence halls, please move it immediately upon unloading to one of the designated lots. Otherwise you may receive a ticket from Campus Safety.

Name Tags

While on campus, please wear your name tag at all times. This is the method by which College personnel identify you as our guest. Most importantly, you must have the badge when you go for meals in the Refectory.

Building Security

Please note that entrances to the residence halls are locked for your protection. For your personal safety keep your door locked, lock your room whenever you leave it, and carry your key with you at all times. The College is not liable for loss or damage to property. To prevent unauthorized persons from entering the residence halls, do not prop the doors open. In addition, the Conference Staff and the Campus Safety Office will be on call to assist you.

Messages and Mail

A message board is located in the lobby area of the residence hall, along with other important information. Incoming messages will be posted on the board by Conference Staff. You may also leave messages with Margorie Stoner, the Associate Director of the Language Center and Fredrica Carpenter, our assistant for the conference.

Bookstore

Located in the Briggs Student Center, the Rhodes College Bookstore carries a full line of Rhodes clothing, gifts, and memorabilia, as well as greeting cards, books, magazines, sundries, food, beverages, and educational supplies. Operating hours are 9:00 a.m. to 4:00 p.m., Monday through Friday.

Recreation Facilities

This year, participants will have full access to the Bryan Campus Life Center, which features an outdoor pool, tennis courts, weight room, resistive exercise area, courts for squash, racquetball, and basketball, and an indoor running track (.1 mile). The summer hours will be 7:00 a.m. to 8:00 p.m. Monday through Friday, 10:00 a.m. to 8:00 p.m. on Saturday, and 1:00 p.m. to 9:00 p.m. on Sunday. The pool will be open from 11:00 a.m. to 8:00 p.m. Monday through Friday, 12:00 noon to 8:00 p.m. on Saturday, and 1:00 p.m. to 9:00 p.m. on Sunday. Also located in the CLC is the Lynx Lair, which offers a variety of fast foods, frozen yogurt, cappuccino, and Ben & Jerry's Ice Cream. The Lair is open from 11:00 a.m. to 5:00 p.m. Monday through Sunday.

Emergencies

If an emergency arises, immediately contact a member of the Conference Staff at extension 3965 or 3539. They will summon Campus Safety, who are trained in dealing with emergency situations. Should you be unable to locate a Staff member, call Campus Safety directly at 3880. There are also red security phones in each building which automatically dial the Campus Safety Office.

Food

Due to a an increase in the price of meals offered in the Refectory on campus, we will make other arrangements this year. We plan offer fresh fruit, bagels, pastries, tea, coffee, milk and juices in the morning from 7:00 to 8:00 a.m. in the conference room (Buckman 204). If participants want a more substantive breakfast, we will make arrangements to meet off campus. We plan to have local delicatessens and restaurants cater our lunches, and for dinner, we will have a combination of meals off-campus and catered affairs.

As was our practice last year, we will have coffee and softdrinks available throughout the day (and night) in the conference center. If you would like additional snack foods, please let us know, and we will arrange for them.

Also, as noted above, the Lynx Lair, located in the Bryan Campus Life Center will be open from 11:00 a.m. to 5:00 p.m. Monday through Sunday.

Consultants

In addition to Suzanne Bonefas, who will join us as the Director of Technology for the ACS, three colleagues have accepted our invitation to join us during the workshop and contribute their expertise. Here is some brief information about Suzanne and the consultants:

Suzanne Bonefas

She and Ross Scaife (see below) are co-editors of *Diotima: Materials for the Study of Women and Gender in the Ancient World*, a site which has served as a model for the use of the World Wide Web for both scholarly and pedagogical materials. Most recently Suzanne and colleagues from Skidmore, Rhodes, Miami University, and the College of New Rochelle received a grant from the National Endowment for the Humanities to develop *VRoma*, a project that seeks to improve and expand the teaching of classical languages and cultures through technology-assisted collaboration among programs in high schools and at colleges and universities.

Greg Crane

Greg's work as Editor-in-Chief of the Perseus Project will be familiar to everyone. He and his team also received a grant from the National Endowment for the Humanities to extend *Perseus* to include materials from the Roman world. Although he has published on a wide range of topics, his latest passion is Thucydides, about whom a book, *The Blinded Eye: Thucydides and the New Written Word* has recently appeared and another, *The Ancient Simplicity: Thucydides and the Limits of Political Realism*, is due to be published in the near future. Greg is an Associate Professor of Classics at Tufts University.

Neel Smith

Neel Smith, Asst. Prof. of Classics at the College of the Holy Cross, has been a participant in the Perseus Project since its inception, and among his contributions has been as a primary developer of the geographic material in *Perseus*. He was an early advocate of using material in *Perseus* over the WWW, and has experimented with it in courses covering topics as diverse as archaeology, ancient Greek, and ancient science. He is completing arrangements with Rowman and Littlefield and Holy Cross for simultaneous publication of a print monograph, *The Lettered Monument: Epigraphic Inquiry in Herodotus*, and companion web site.

Ross Scaife

Since joining the faculty at the University of Kentucky in 1991, Ross has been very active not only as a teacher and scholar, but also as a leader in the use of technology in the discipline of Classics. He is most widely known for developing the web site *Diotima* along with Suzanne Bonefas. In addition to his expertise in building internet sites and publishing on the Web, Ross has worked extensively with high school programs in Kentucky including the Distance Learning Program of Kentucky Education Television, which offers first and second year Latin instruction to over 600 students in fifteen states.

What to Bring

We plan to continue development of our web site by adding more images, course materials, and scholarly works. Please bring whatever you can, preferably in electronic formats, anything that would contribute to these resources. In particular, please bring the following:

Information

Please bring catalogues and teaching schedules. Last year, we tried to compile this information but, having to rely on our memories, did not make much progress. Having these materials at hand will help us to compare aspects of our programs and find ways of drawing on the resources and offerings at each institution to make all of our programs more efficient and comprehensive.

Visual Materials

Please bring any slides you are willing to contribute to the archive. Because we want people to have free access to these materials, please make sure that they will not present problems with copyright. For example, they should not be slides you have purchased from a vendor nor contain the pictures of recognizable individuals from whom we could not obtain permissions. Audio and video materials are welcome, too.

Teaching Materials

Please bring syllabuses, handouts, bibliographies, lecture notes, and any other materials you distribute in class. Bring them regardless of the format. We will have scanners available, so now is a great opportunity to convert any hardcopy resources to electronic formats. Also, because we will be looking at ways of collaborating on a curricular level, please bring relevant catalogues, course descriptions, and departmental brochures.

Scholarly Materials

Finally, we would like to have everyone bring at least one piece of scholarly research. If this is published material, please contact the publisher to obtain permission to post an electronic, "html" version of the document.

This information will undoubtedly be inadequate in some way, so please send your questions to me. An accompanying agenda will have detailed information concerning what we will be doing during the workshop.